

Forward Plan

September - December 2013

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 5 August 2013



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; Emergency Planning</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Business & Customer Services</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's; Property</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Melinda Tilley</p>	<p>Education and Statutory Lead member for Children's Services</p>
<p><i>Cabinet Member for Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Registration service, library service, Coroner's service; adult learning; cultural services; tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Strategic planning with Oxfordshire; minerals strategy; waste management; environment management; transport</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance</i> Councillor Arash Fatemian</p>	<p>Finance</p>
<p><i>Cabinet Member for Policy Co-ordination</i> Councillor Louise Chapman</p>	<p>Policy co-ordination; Fire & rescue; Trading Standards; equalities; localities; community cohesion</p>
<p><i>Cabinet Member for Public Health & the Voluntary Sector</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health and voluntary and community sector</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

City Deal Negotiation Document

To seek approval for the City Deal Negotiation Documents prior to submission and presentation to Ministers.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
Ref: 2013/101

NON-KEY DECISIONS

Delegated Powers of the Chief Executive - September 2013

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262
Ref: 2013/082

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

East-West Rail Local Contributions

To seek agreement to the terms of a formal agreement on local contributions for East-West Rail over a 15-year period from 2014, ahead of Oxfordshire County Council entering into the agreement with Buckinghamshire County Council and the Department for Transport by October 2013.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: Yes – Affects more than one division and revenue expenditure > £500,000

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691 Ref: 2013/100

Flood Risk Management Strategy

To seek members approval of the draft Flood Risk Management Strategy prior to formal public consultation.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: District and Key Stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435

Ref: 2013/079

Oxfordshire Customer Services (OCS) Externalisation

To agree the strategy for delivering the OCS services with a possible external partner.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: Yes – Revenue Expenditure > £500,000

Exempt Information: Yes - Category 3 - commercial sensitive information - Report and Annex

Consultations: Soft Service Testing being run with a number of potential suppliers

Report By: Deputy Director for Environment & Economy - Oxfordshire Customer Services

Contact: Andy Ball, Programme Manager Tel: (01865) 323221 Ref: 2013/125

NON-KEY DECISIONS

Staffing Report - Quarter 1 - 2013

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2013/053

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

Contributions Policy

To seek approval for a revised charging policy for adult social care.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: Yes – Affects more than one division and revenue expenditure > £500,000

Exempt Information: None

Consultations: Stakeholders via focus groups, E-consultation and targeted consultation with those directly affected.

Report By: Deputy Director - Adult Social Care

Contact: Sarah Fogden, Finance Business Partner (Adult Social Care) Tel: 07557 082613, Ben Threadgold, Strategy Manager Tel: (01865) 328219 Ref: 2013/037

NON-KEY DECISIONS

Healthwatch Oxfordshire

To seek to agree contract award and funding allocation for Healthwatch Oxfordshire.

Decision Maker and Target Date: **Cabinet Member for Adult Social Care, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Alison Partridge, Public Engagement Manager Tel: (01865) 256647 Ref: 2013/112

CABINET MEMBER: BUSINESS & CUSTOMER SERVICES

KEY DECISIONS

Revised Space Standards for Schools

To propose revisions to space standards for the design and construction of new school buildings and subsequent amendments to policy documents (The Primary and Secondary School Briefs).

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691 Ref: 2013/102

NON-KEY DECISIONS

Joint Use Sports Facilities

To consider future strategy in relation to Joint Use Sports facilities.

Joint Responsibilities: Cabinet Member for Business & Customer Services and Cabinet Member for Children, Education & Families

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: Yes - Category 3 - commercial sensitive information - Annex

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer, Director for Children's Services, Director for Environment & Economy

Contact: Nigel Cuning, Asset Strategy Manager - Property & Facilities Tel: (01865) 810457, Roy Leach, School Organisation & Planning Manager Tel: (01865) 816458, Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512 Ref: 2013/121

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

KEY DECISIONS

Final Decision on Expansion of Watchfield Primary School to 2 Forms of Entry (2fe)

To consider final decision on expansion.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: Yes – Capital Expenditure >£1m

Exempt Information: None

Consultations: Statutory Notice published

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/114

NON-KEY DECISIONS

Edward Feild Nursery School - Proposal to Close and Provide Alternative Early Years Provision

To determine whether to close Edward Field Nursery School.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory consultation

Report By: Director for Children's Services

Contact: Debbie Rouget, Early Years & Childcare Sufficiency & Access Manager Tel: (01865) 810617

Ref: 2013/091

Financial Contribution towards the University Technical College Project in Didcot

To seek Cabinet approval for the funding of a number of facilities to be shared subsequently with the co-located 11-16 school.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Roy Leach, School Organisation & Planning Manager Tel: (01865) 816458

Ref: 2013/107

Home to School Transport - Consultation

Whether to approve changes to the policy to be consulted upon, to be put out to public consultation with decisions to be taken in November.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Public Consultation

Report By: Director for Children's Services

Contact: Neil Darlington, Service Manager - Admissions & Transport Tel: (01865) 815844 Ref: 2013/122

Strategy for Expanding Primary and Secondary School Provision in the Grove and Wantage Area

To approve the strategy, following public consultation.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445 Ref: 2013/106

Home to School Transport Policy

Whether to approve a new OCC Home to School Transport policy, following a consultation.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Neil Darlington, Service Manager - Admissions & Transport Tel: (01865) 815844 Ref: 2013/089

Progress Report on Children Looked After (CLA) and Leaving Care

To note progress and issues in relation to the Children and Young People in the Council's care.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098
Ref: 2013/096

Final Decision on Expansion of Queensway Primary School to 2 Forms of Entry (2fe)

If objections received to consider final decision on expansion.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice published

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2013/116

Final Decision on Expansion of Queensway Primary School to 2 Forms of Entry (2fe)

If no objections received to consider final decision on expansion.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 December 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice published

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2013/115

CABINET MEMBER: COMMUNITY SERVICES

KEY DECISIONS

Museums Service Collections Development Policy

The Museums Service current Acquisition & Disposal Policy does not meet the new Accreditation Standard requirements. This report submits the new Collection Development policy for approval and recommends the transfer of an item from the collection to the National Trust.

Decision Maker and Target Date: **Cabinet Member for Community Services,
16 September 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Karen Warren, Cultural Services Manager Tel: (01865) 323580

Ref: 2013/103

NON-KEY DECISIONS

NIL

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Local Transport Plan 3 : Update for Consultation

To seek approval of the updated Plan for public consultation.

Decision Maker and Target Date: **Cabinet, 17 December 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691

Ref: 2013/019

NON-KEY DECISIONS

Consideration of Objections to Experimental Traffic Regulation Order - Parking in Shiplake

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/068

Consideration of Objections to Experimental Traffic Regulation Order - Banned Turns on A40 Risinghurst

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/069

London Road, Headington - Proposed Improvements and Bus Lane

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/074

Proposed Parking Restrictions - Various Locations, Kidlington and Gosford

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/071

Proposed Minor Changes to Divinity Road and Magdalen Road (North) CPZs

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/073

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/017

Proposed Parking Restrictions - Burford Road/Moor Avenue, Witney

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/070

Proposed Parking Restrictions - Limborough Road, Wantage

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/072

Pre-Consultation Draft Rights of Way Improvement Plan

To seek approval before consultation.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435 Ref: 2013/119

Didcot, Basil Hill Road Roundabout - Cycle Improvements

To seek approval for conversion of footway to cycle track required by the Highways Act 1980.

Decision Maker and Target Date: **Cabinet Member for Environment, 12 September 2013**

Key Decision: No

Exempt Information: None

Consultations: Consultation to be undertaken with frontages to the scheme, emergency services, local Councils and Councillors, Vulnerable User Groups and others as appropriate during July 2013. Any objections will be included in the report.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery
Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/120

Thornhill and Water Eaton Park & Rides

To consider proposed service changes to introduce new and to increase existing car park charging to the Thornhill and Water Eaton park & rides scheme after consultation.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Commercial & Delivery
Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/117

Highways Asset Management Plan

To gain approval for the Maintenance Strategy for the Highways network and associated infrastructure.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Commercial & Delivery
Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435 Ref: 2013/118

Westgate Development - Councils Response to Application

To seek approval of the single response to the outline planning application from the Westgate Alliance.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2013/123

City Centre Transport Strategy - Result of Public Consultation and Next Steps (including Details Scheme for Frideswide Square)

Cabinet to note the results of the public consultation (June/July 2013) on Phase 1 of the Oxford City Centre Transport Strategy (Westgate area), to seek to agree:

- (a) the amendments made to the strategy in response to the consultation; and
- (b) the actions and milestones to be undertaken to further develop the City Centre Transport Strategy as a whole.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2013/124

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Service & Resource Planning Report for 2014/15 - 2017/18 - September 2013

To provide background and context to the service and resource planning process for 2014/15 – 2017/18.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

Ref: 2013/051

2013/14 Financial Monitoring & Business Strategy Delivery Report - July 2013

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 17 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2013/092

2013/14 Financial Monitoring & Business Strategy Delivery Report - August 2013

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Ref: 2013/081

Treasury Management Mid Term Review (2012/13)

To provide a mid term review of Treasury Management activity in 2012/13 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Greg Ley, Financial Manager - Pension Fund Investments Tel: (01865) 323978
Ref: 2013/097

Service & Resource Planning Report for 2014/15 - 2017/18 - December 2013

To provide background on budget issues for 2014/15 and the medium term, including a review of charges.

Decision Maker and Target Date: **Cabinet, 17 December 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971
Ref: 2013/094

2013/14 Financial Monitoring & Business Strategy Delivery Report - October 2013

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 17 December 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981
Ref: 2013/113

CABINET MEMBER: POLICY CO-ORDINATION

KEY DECISIONS

NIL

NON-KEY DECISIONS

Oxfordshire Fire & Rescue Service - Community Risk Management Plan - Draft Action Plan 2014-2015

To seek approval of the draft Community Risk Management Plan – Fire & Rescue.

Decision Maker and Target Date: **Cabinet Member for Policy Co-ordination, 9 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Matt Carlile, Business & Improvement Manager Tel: (01865) 855211

Ref: 2013/108

CABINET MEMBER: PUBLIC HEALTH & THE VOLUNTARY SECTOR

KEY DECISIONS

Village Hall and Community Centre Grants 2013/14

The County Council's grant scheme for the improvement of village halls and other community buildings is administered by the Oxfordshire Rural Community Council (ORCC). This report summarises applications received and recommends allocations from the grant fund for 2013/14.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 4 September 2013**

Key Decision: Yes – Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Karen Warren, Cultural Services Manager Tel: (01865) 323580

Ref: 2013/050

NON-KEY DECISIONS

Chill Out Fund 2013/14 - September 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 4 September 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2013/056

Chill Out Fund 2013/14 - October 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 16 October 2013**

Key Decision: No

Exempt Information: None

Consultations: None

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2013/083

Chill Out Fund 2013/14 - November 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 27 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2013/098

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan.

Cabinet - 17 September 2013

- **City Deal Negotiation Document** 2013/101
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Delegated Powers of the Chief Executive - September 2013** 2013/082
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Staffing Report - Quarter 1 - 2013** 2013/053
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Contributions Policy** 2013/037
Sarah Fogden, Finance Business Partner (Adult Social Care) Tel: 07557 082613, Ben Threadgold, Strategy Manager Tel: (01865) 328219
- **Revised Space Standards for Schools** 2013/102
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Edward Feild Nursery School - Proposal to Close and Provide Alternative Early Years Provision** 2013/091
Debbie Rouget, Early Years & Childcare Sufficiency & Access Manager Tel: (01865) 810617
- **Financial Contribution towards the University Technical College Project in Didcot** 2013/107
Roy Leach, School Organisation & Planning Manager Tel: (01865) 816458
- **Home to School Transport - Consultation** 2013/122
Neil Darlington, Service Manager - Admissions & Transport Tel: (01865) 815844
- **Thornhill and Water Eaton Park & Rides** 2013/117
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Service & Resource Planning Report for 2014/15 - 2017/18 - September 2013** 2013/051
Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971

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- **2013/14 Financial Monitoring & Business Strategy Delivery Report - July 2013** 2013/092
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Cabinet - 15 October 2013

- **East-West Rail Local Contributions** 2013/100
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Flood Risk Management Strategy** 2013/079
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435
- **Oxfordshire Customer Services (OCS) Externalisation** 2013/125
Andy Ball, Programme Manager Tel: (01865) 323221
- **Final Decision on Expansion of Watchfield Primary School to 2 Forms of Entry (2fe)** 2013/114
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Strategy for Expanding Primary and Secondary School Provision in the Grove and Wantage Area** 2013/106
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Highways Asset Management Plan** 2013/118
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435
- **2013/14 Financial Monitoring & Business Strategy Delivery Report - August 2013** 2013/081
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Cabinet - 26 November 2013

- **Joint Use Sports Facilities** 2013/121
Nigel Cunning, Asset Strategy Manager - Property & Facilities Tel: (01865) 810457, Roy Leach, School Organisation & Planning Manager Tel: (01865) 816458, Simon Pickard, Finance Business Partner CYP&F Tel: (01865) 797512
- **Home to School Transport Policy** 2013/089
Neil Darlington, Service Manager - Admissions & Transport Tel: (01865) 815844
- **Progress Report on Children Looked After (CLA) and Leaving Care** 2013/096
Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098

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- **Final Decision on Expansion of Queensway Primary School to 2 Forms of Entry (2fe)** 2013/116
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Westgate Development - Councils Response to Application** 2013/123
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647
- **City Centre Transport Strategy - Result of Public Consultation and Next Steps (including Details Scheme for Frideswide Square)** 2013/124
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647
- **Treasury Management Mid Term Review (2012/13)** 2013/097
Greg Ley, Financial Manager - Pension Fund Investments Tel: (01865) 323978

Cabinet - 17 December 2013

- **Local Transport Plan 3 : Update for Consultation** 2013/019
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Service & Resource Planning Report for 2014/15 - 2017/18 - December 2013** 2013/094
Lorna Baxter, Deputy Chief Finance Officer Tel: (01865) 323971
- **2013/14 Financial Monitoring & Business Strategy Delivery Report - October 2013** 2013/113
Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Cabinet Member for Adult Social Care - 26 November 2013

- **Healthwatch Oxfordshire** 2013/112
Alison Partridge, Public Engagement Manager Tel: (01865) 256647

Cabinet Member for Children, Education & Families - 9 December 2013

- **Final Decision on Expansion of Queensway Primary School to 2 Forms of Entry (2fe)** 2013/115
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Community Services - 16 September 2013

- **Museums Service Collections Development Policy** 2013/103
Karen Warren, Cultural Services Manager Tel: (01865) 323580

Cabinet Member for Environment - 12 September 2013

- **Consideration of Objections to Experimental Traffic Regulation Order - Parking in Shiplake** 2013/068
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Consideration of Objections to Experimental Traffic Regulation Order - Banned Turns on A40 Risinghurst** 2013/069
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **London Road, Headington - Proposed Improvements and Bus Lane** 2013/074
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Various Locations, Kidlington and Gosford** 2013/071
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Minor Changes to Divinity Road and Magdalen Road (North) CPZs** 2013/073
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Burford Road/Moor Avenue, Witney** 2013/070
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Limborough Road, Wantage** 2013/072
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Pre-Consultation Draft Rights of Way Improvement Plan** 2013/119
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435

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- **Didcot, Basil Hill Road Roundabout - Cycle Improvements** 2013/120
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

Cabinet Member for Policy Co-ordination - 9 September 2013

- **Oxfordshire Fire & Rescue Service - Community Risk Management Plan - Draft Action Plan 2014-2015** 2013/108
Matt Carlile, Business & Improvement Manager Tel: (01865) 855211

Cabinet Member for Public Health & the Voluntary Sector - 4 September 2013

- **Village Hall and Community Centre Grants 2013/14** 2013/050
Karen Warren, Cultural Services Manager Tel: (01865) 323580
- **Chill Out Fund 2013/14 - September 2013** 2013/056
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Public Health & the Voluntary Sector - 16 October 2013

- **Chill Out Fund 2013/14 - October 2013** 2013/083
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649

Cabinet Member for Public Health & the Voluntary Sector - 27 November 2013

- **Chill Out Fund 2013/14 - November 2013** 2013/098
Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager Tel: (01865) 810649